

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)



A. AGENT DETAILS

Lewis Asset Management

Address: 283-285 Sydney Road Coburg, Victoria 3058

Phone: (03) 9383 5788

Fax: (03) 9383 7443

Email: rent@lewisre.com.au

Web: www.lewisre.com.au

Property Manager:

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

<input type="text"/>
<input type="text"/>
Postcode

2. Lease commencement date?

<input type="text"/>	Day	<input type="text"/>	Month	<input type="text"/>	Year
----------------------	-----	----------------------	-------	----------------------	------

3. Lease term?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

3a. Weekly rent amount

\$ <input type="text"/>	per week
-------------------------	----------

4. How many tenants will occupy the property?

<input type="text"/>	Adults	<input type="text"/>	Children	<input type="text"/>	Ages of Children
----------------------	--------	----------------------	----------	----------------------	------------------

C. PERSONAL DETAILS

5. Please give us your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other ☐

Surname Given Name/s

<input type="text"/>

Date of Birth

<input type="text"/>

Driver's licence number

<input type="text"/>

Driver's licence expiry date

<input type="text"/>

Driver's licence state

<input type="text"/>

Passport no.

<input type="text"/>

Passport country

<input type="text"/>

Pension no. (if applicable)

<input type="text"/>

Pension type (if applicable)

<input type="text"/>

6. Please provide your contact details

Home phone no.

<input type="text"/>

Mobile phone no.

<input type="text"/>

Work phone no.

<input type="text"/>

Fax no.

<input type="text"/>

Email address

<input type="text"/>

7. What is your current address?

<input type="text"/>
<input type="text"/>
Postcode

D. UTILITY CONNECTIONS

FREE Utility Connection Service - with a difference!



Electricity Gas
Internet Phone
Pay TV Insurance

- Access to genuinely discounted utility offers
- Choose your providers in your own time
- Save time and not have to speak with a call centre
- Connect all your services in around 3 minutes on your mobile or computer
- Sign up to receive a **FREE Domino's voucher for 2 pizzas, garlic bread and drink, delivered.**

We will send you a personal invitation to connect via email and text once you have been approved to rent a property. Please click on the link and take 3 minutes to sign up online.

Move Me In is a FREE utilities connection service that offers you great discounted-deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: support@movemein.com.au

P: 1300 911 947 www.movemein.com.au

E. DISCLAIMER/AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history.

I am aware that I may access my personal information by contacting:

TICA 1902 220 346

NTD 1300 563 826

TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with TICA
- (h) transfer water account details into my name via MyConnect

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

<input type="text"/>

Date

<input type="text"/>

F. APPLICANT HISTORY**9. How long have you lived at your current address?** Years Months**10. Why are you leaving this address?****11. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$ **12. What was your previous residential address?**

Postcode

13. How long did you live at this address? Years Months**14. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

Please answer the following questions:

Yes No

Have you ever been evicted by any landlord or agent?

☐☐

Have you ever been refused another property?

☐☐

Are you in debit to another landlord or agent?

☐☐

Is there any reason that would affect your rent payment?

☐☐**G. EMPLOYMENT HISTORY****15. Please provide your employment details**

What is your occupation?

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

 Years Months

Net Income

\$ **16. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

 Years Months

Net Income

\$ **H. CONTACTS / REFERENCES****17. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION**19. Car Registration****20. Please provide details of any pets**

Breed/type

Council registration / number

1.

2.

J. PAYMENT DETAILS**Property Rental**\$

per week Or

\$

per month

First payment of rent in advance

\$

Rental Bond (4 weeks rent):

\$

Sub Total

\$ **J. 100 points of ID**

• Drivers License/Passport	30 points
• Tenancy Ledger	30 points
• Bank Statement (2 months)	15 points
• Current 2 payslips/Centrelink income statement/if business, 2 year tax return	15 points
• Medicare/Healthcard	15 points
• Utility Bill	15 points

NOTE: BOTH SIDES OF APPLICATION MUST BE COMPLETED